

MONMOUTH BUSINESS ASSOCIATION

MEETING MINUTES

June 7, 2023

Monmouth Public Library

Meeting was called to order by Tori Stutzman at 8:02 am

Welcome New Businesses

Michelle Chang – Intentional Traveler, LLC, Jedd & Michelle Consulting

In attendance:

The meeting attendees introduced themselves.

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|----------------|--|----------------|------------------|
| Tori Stutzman | Sparklet Designs | Gwen Whelton | PCL |
| Phyllis Bolman | City of Monmouth | Audi Moring | Smith Fine Arts |
| Ellen Osborn | Homestead at Ash Creek | Suzanne Dufner | City of Monmouth |
| Jason Sunada | WOU | Lacey Johnson | Curves |
| Bill Foster | Cascade | PJ Armstrong | MINET |
| Christie Rose | Main Street Ice Cream | Mike Irons | Mung |
| Michelle Chang | Intentional Travel, LLC and Jedd & Michelle Consulting | | |

Celebrations & Announcements

- City - Suzanne Dufner stated that she had a list of events from WOU, the MBA, the Music in the Park Series, and City events
- Phyllis Bolman reported on the July 4th Festival
- Chamber – Ellen Osborne reported on the Make Music Day on June 21
- WOU – Audi Moring June 10 is last show of the Smith Fine Arts Series
- Jason Sunada – WOU Graduation on June 17th, WOU selected new Provost, Jose Coll
- MINET – PJ reported they finished a fiber project in Rickreall and Greenwood Road.

Approval of May 3, 2023, meeting minutes:

Bill Foster moved to approve the minutes. Gwen Whelton seconded. Motion carries.

Approval of Financial Statement

Audi Moring moved to approve the financial statement. Suzanne Dufner seconded. Motion carries.

Subcommittee Reports

Membership and Outreach – Gwen said the Committee discussed the dues letter.

Design – Ellen reported that they did not meet but noted that they had a field trip to look at MINET boxes that could be painted.

Economics and Vitality – Suzanne reported that her and Tori had visited OakTree Property Management for a business spotlight.

MBA Website Maintenance: Gwen discussed website maintenance. She proposed that we contract with Sparklet Designs for \$1000 for website maintenance.

MOTION – Gwen moved to contract with Sparklet Designs for \$1000 for website maintenance for this coming year contingent on dues. Bill seconded the motion. Motion carried.

Bill Foster asked about insurance coverage. Tori stated that the insurance would cover all events that the MBA sponsors.

- Pride – was last weekend.
- Juneteenth – Carol McKiel is putting on an event on June 19th at Main Street Park Amphitheater.
- Music in the Park – Bill reported that all the bands have been secured. He asked for gifts to give away during the concerts. Many of the sponsors have already paid. Anyone who can help, please come help setup the banner rack at 5:00 on June 28th. Suzanne reported that the arrangement with Cooplyn Design did not work out so vendors will apply as they have in the past.
- 4th of July
WOU will also be hosting a large group of people over the Fourth of July weekend, so everyone be prepared for a lot of visitors.
- The third annual History and Mystery Friday October 6, 2023.

Community Connections group will meet at Rick's Place tomorrow at 4 pm.

Adjourn: 8:45 am

Next Meeting Wednesday, July 05, 2023, at 8:00am